

In collaboration with  
Government of Kenya and IGAD



## M&E Task Force Meeting

Nairobi, Kenya (19 – 20 October)



**African Water Facility**  
**Facilité africaine de l'eau**

*Mobilising Resources for Water in Africa*  
*Mobiliser des ressources pour l'eau en Afrique*



### 1. Introduction

The African Ministers' Council on Water (AMCOW) in collaboration with the Government of the Republic of Kenya and Intergovernmental Authority on Development (IGAD), and Regional Economic Communities will convene a Monitoring and Evaluation (M&E) Task Force meeting from 19-20 October in Nairobi, Kenya. The Meeting will precede the Africa 2015 Annual Water and Sanitation Report Validation Workshop scheduled later in the same week from 21 – 23 October.

The M&E Task Force bears a key responsibility to ensure success of the implementation of the Africa Monitoring and Reporting Initiative in Africa. As it works to fulfil the 2008 AU Heads of State and Government mandate which calls AMCOW to report annually to the Summit on the state of the continent's water resources and sanitation in Africa, AMCOW would like to continue increased engagement of various monitoring and reporting stakeholders across the globe through the M&E Task Force.

The proposed Meeting for the M&E Task Force will be the first following the formal handover of Pan Africa Monitoring, Evaluation and Reporting Activities from the AUC-DREA to AMCOW Secretariat, held at the Africa Development Bank (AfDB) Offices in Abidjan, Cote D'Ivoire between 20-21 November, 2014. The handover meeting marked the beginning of the implementation of the Pan African Monitoring and Evaluation Project by the AMCOW Secretariat after receiving funds from the African Water Facility (AWF) to support the establishment and strengthening of a harmonized monitoring and reporting system in Africa.

The M&E Task Force meeting is also in line with the Executive Committee (EXCO) decision (**EXCO/12/2015/DAKAR/1**) which directs the AMCOW Secretariat to develop mechanisms for linkages with the monitoring, evaluation and reporting processes at Global level including the Post 2015 SDG monitoring initiatives with the Africa Monitoring and Reporting System.

### 2. Background

Recognizing the critical role monitoring and reporting plays in rational decision-making for water and sanitation sector development', both at national, basin and regional levels, the African Ministers Council on Water (AMCOW) is implementing a project, with a grant from the African Water Facility (AWF)<sup>1</sup>, aimed to support the establishment of a harmonised water and sanitation monitoring and reporting system for Africa based on a common framework of indicators and methodologies.

This is in line with the Assembly Decision (Assembly/AU/ Decl.1 (XI)) of the African Union (AU) in Sharm El Sheik in July 2008, which reaffirmed Africa's commitment to the African Water Vision 2025 and Heads of State and Government specifically commitment to: enhance water and sanitation information and knowledge management as well as strengthen monitoring and evaluation (M&E); and strengthen partnership at all levels in countries and between Regional Economic Communities (RECs) as well as international development agencies for reporting on Sharm El Sheikh declaration.

The project being implemented by the AMCOW Secretariat seeks to address the structural weaknesses in national data and information management and monitoring system and the lack of credible regular reporting on the state of the water resources and sanitation.

The overall outcomes of the project are: (1) the preparation of a continent-wide harmonized reporting system on state of water development and use, (2) preparation of a consolidated annual report on water and sanitation by AMCOW for submission to the AU Summit annually, and (3) strengthening the information management and monitoring capacities at national and sub-regional levels particularly at AMCOW Secretariat and AUC.

AMCOW also intends to take full advantage of the advancement in technology and develop an online and/or web-based reporting platforms that allows linkages across different levels: national, regional and continental levels with easy access and strong links with other real-time data display and monitoring platforms at global levels.

AMCOW has hired the services of a Technical Assistance Firm to support and assist in in this project and the M&E Task Force is expected to serve as a peer-review and reference group for the establishment of the harmonised monitoring and reporting system in Africa. Fully aware that this year, 2015, marks the transition from the MDGs to Post 2015 Sustainable Development Goals (SDGs) AMCOW is keen to develop of a comprehensive 2015 Annual Water and Sanitation Report that highlights Africa's progress so far.

The Meeting for the M&E Task Force members will be convened by AMCOW jointly with the host Government of Republic of Kenya in close collaboration with the Intergovernmental Authority on Development (IGAD) and other Regional Economic Communities (RECs).

### **3. Purpose of the Meeting**

The main purpose of the meeting is to resuscitate the momentum and agree on modalities for the M&E Task Force for maximum contribution and engagement in the process for the establishment of a harmonised monitoring and reporting system in Africa. The meeting will also provide the Task Force members with an opportunity to review progress made by various thematic working groups and update each on various monitoring and reporting initiatives as well as emerging opportunities for linkages at various levels.

The meeting will place more emphasis on the review and assessment of exiting monitoring and reporting processes, structures and requirements at nation, basin, regional as well as global levels and help identify areas that require further improvements, taking into account the direction of discussions on monitoring Post 2015 Sustainable Development Goals. The discussions will also lay the foundation for ensuring linkages of various monitoring requirements

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<sup>1</sup> The African Water Facility (AWF) is an initiative of the African Ministers Council on Water (AMCOW) and is hosted and managed by the African Development Bank (AfDB). The overall purpose of the Facility is to assist African countries to mobilise and apply resources for the Water and Sanitation sector to help enable them to successfully implement the Africa Water Vision (2025) and meet the Millennium Development Goals (2015).

including tracking progress on the Dakar Declaration adopted during the 5<sup>th</sup> Africa Water Week and the NGOR declaration emerging from AfricaSan 4.

During the recent Country Monitoring and Reporting Focal Persons meeting held in May 2015, in Dakar, Senegal, harmonisation of monitoring and reporting processes was identified and flagged by Member States as one of the critical areas that need to be addressed urgently. The M&E Task Force meeting will review the steps taken in the past and consider modalities on how to support the processes of harmonisation and standardisation. It will also explore how the various on-going monitoring and reporting platforms can add value to the platform that AMCOW would like to develop for Africa.

The key output of the meeting will be a set of inputs and an approach to be followed to support the work of establishing a harmonized water and sanitation monitoring and reporting system for Africa based on a common framework of indicators and methodologies. The meeting will explore how this can be achieved through improved engagement of M&E Task Force members during various components of the project. This work will directly result into a strengthened and coherent monitoring and reporting system that addresses the needs at country, regional, continental and global levels.

The meeting is expected to be held back-to-back with the validation meeting of the draft 2015 Africa Water and Sanitation Progress Report to be submitted to the Assembly of Africa Union Head of State and Governments in January 2016.

The meeting will pay special attention to the monitoring of new sanitation goal in the continent (the N'gor commitments). This is for the reason that sanitation is among the targets of the MDGs on which Africa performed the poorest. Moreso, the SDGs has a dedicated goal on sanitation. In this meeting, the AfricaSan international Task force subcommittee will look at the gaps in the monitoring of the eThekweni commitments and bring out ways to bridge the gaps to ensure that sustainable access to sanitation for all is achievable and achieved by the set timeline in the SDGs and the N'gor declarations. This meeting will also look at systematizing the monitoring process for the N'gor commitments over a strategic timescale. The discussions will be targeted at ultimately developing the action plan for the N'gor declarations including the indicators of progress in the operationalization of the commitments. The meeting will also feature discussions fashioning out how best to ensure that the N'gor declarations are operationalized by countries.

#### 4. Objectives of the Meeting

The specific objectives for the meeting are as follows:

1. **Increase understanding of the Pan Africa M&E Project:** Provide detailed information on the AMCOW Pan Africa M&E Project and foster a shared position/vision on the implementation of the Project. Unveil Technical Assistance firm selected to support the implementation of the Monitoring and Reporting Project and share scope of work to M&E Task Force Members the
2. **Discuss and agree on M&E Task Force ToRs:** Discuss draft M&E Task Force ToRs and agree on ways of working for maximum input and support by members in the establishment of a harmonised monitoring, evaluation and reporting system in Africa.
3. **Updates on various monitoring initiatives and feedback from Working Groups:** Allow partners (including RECs) to share relevant updates on monitoring and reporting initiatives processes at various levels and understand potential value add and linkages with the Pan Africa Monitoring and Reporting system. Receive updates and feedback from Thematic Working Groups of previously agreed tasks..
4. **Define further scope of work and approach for input:** Review and assess exiting monitoring and reporting processes, structure and requirements at national, basin, regional or global levels and identify areas that require further improvement. Define clearly scope of work and approaches to be followed. Draw out key lessons from monitoring and reporting processes at various levels and identify opportunities, linkages for tracking progress on various commitments and declarations.

5. **Agree steps to support harmonisation:** Discuss and agree processes leading to robust harmonisation of monitoring indicators at various levels. Agree on capacity building requirements and approaches at country, basin, region and continental levels.
6. **Input into the 2015 Annual Report Focus and Theme:** Present and discuss the draft 2015 Annual Water and Sanitation Report for review and improvement
7. **Identify the gaps in the eThekweni commitments.** The groups will look at the gaps identified from the monitoring of the eThekweni commitments and work to bridge in order to forestall any challenges that will be faced due to their reoccurrence.
8. **Develop the action plan for monitoring the N’gor commitments.** The action plan for the N’gor commitments on sanitation and hygiene will be developed. This will bring out SMART indicators against which Africa will be measuring progress.
9. **Develop tools and methods for monitoring sanitation and hygiene goals in Africa.** The group will discuss and develop the tools and methods with which Africa will be measuring sanitation goals.

## 5. Preparation and Logistics

In preparation for the meeting, members of the M&E Task through various working groups agreed will prepare and circulate the results of their work for further review. Tasks will include preparation for feedback on tasks previously assigned to thematic working groups.

The membership of Thematic Working Groups is summarised as follows:

Working Group	Institutions	Institution Chef/Lead	President
<b>Theme 1</b>	CEDARE, WWAP, IWMI, WIN, UN-Habitat, Ethiopia, AfWA, CEA, CERs.	CEDARE	TAC-VP/ North Africa
<b>Theme 2</b>	UN-Water Africa, OSS, IWMI, CEA, WWAP, GWPO, ANBO, CERs, CEDARE, Ethiopie, Nigeria.	OSS	TAC-VP/ North Africa
<b>Theme 3</b>	OMS (JMP), UN-Habitat, AfWA, WSP, WSA, IRC, CEDARE, CERs , 2iE, WaterAid, Soudan, Ghana, Nigeria.	OMS (JMP)	TAC-VP/ West Africa
<b>Theme 4</b>	WWAP, OSS, NPCA/NEPAD, ACPC, GWPO, 2iE, ANBO, CERs.	GWPO	TAC-VP/ Southern Africa
<b>Theme 5</b>	IWMI, UN-Water Africa, WIN, WSP, AfWA, OMS (GLAAS), RWSN, WWAP, CERs, WaterAid, Nigeria.	WSP	TAC-VP/ East Africa
<b>Theme 6</b>	WSP, AfWA, AfDB/AWF , UN-Water Africa, OMS (GLAAS), WaterAid, CERs.	AfDB	TAC-VP/ Central Africa
<b>Theme 7</b>	NU-Water Africa, AfWA, 2iE, OSS, RWSN, OMS (GLAAS), WSP, WSA, IRC, CERs, CAPNET, WIN, WWAP, CEA, WaterAid, Ghana.	2iE	TAC-VP/ West Africa
<b>Coordination &amp; Communication</b>	AMCOW in Collaboration with AUC and AfDB/AWF	AMCOW	TAC Chair

<b>AfricaSan International Task Force Subcommittee on Monitoring the N'gor commitments</b>	WSSCC, GLAAS, JMP, UNICEF, WA, WSP, SWA, Yolande, Unilever, BMGF, GPPPHW Coombes, Piers Cross	AMCOW	AMCOW
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The format of the meeting will be a combination of plenary and group (breakout) sessions. Preparatory details, including speakers and facilitators, will be outlined in detail in the Provisional Programme.

The meeting will run in two languages, French and English, with simultaneous translations. The provisional agenda for the meeting will be developed and shared in due course.

Details about the venue of the meeting and related logistical details will be shared in due course, after finalisation with the host government.

## 6. Expected Outcomes/Outputs

- Meeting report outlining ways of working for M&E Task Force Members and key recommendations.
- Proposed input into the implementation of the M&E Project for further consideration by AMCOW
- Nature of support from M&E Task towards the implementation of the project developed
- The action plan for the N'gor commitments
- The draft tools and methods of monitoring the N'gor commitments
- An systematic approach for monitoring the N'gor commitments up to the next AfricaSan in 2017

## 10. Background/Relevant Documents

- Minutes of previous Partners/Stakeholders Meetings
- M&E Task Force ToRs
- Task groups submissions
- Annual Water and Sanitation Reports (2013 and 2014)

## Draft Agenda

<b>DAY 1 – Monday 19 September</b>		
<b>Time</b>	<b>Agenda Items</b>	<b>Facilitation/Led By</b>
<b>08:30 – 09:00</b>	<b>Registration of Participants</b>	<b>AMCOW Secretariat</b>
<b>09:00 – 09:05</b>	Welcome and Introduction of Key Note Speakers	Facilitator (AMCOW)
<b>09:05 – 10:30</b>	<b>Session 1: Opening Plenary</b>	<b>Chair: AMCOW-TAC</b>
	Opening Remarks	Mr. Niokhor Ndour <i>AMCOW TAC Chair</i>

	Remarks from IGAD	Fred Mwango <i>IGAD</i>
	Welcome remarks from AMCOW Secretariat	Oseloka Zikora <i>Programme Coordinator.</i>
	Opening of the M&E Task Force Meeting	<i>Host Government (Kenya)</i>
	Introduction of Participants	Facilitator (AMCOW) & All
	Introduction, Objectives and Expectations	Facilitator (AMCOW)
10:30 – 11:00	<b><i>Health Break and Photo Opportunity</i></b>	
11:00 – 13:00	<b>Session 2: Setting the Scene and updates</b>	<b>AMCOW Vice Chair (East Africa)</b>
	<ul style="list-style-type: none"> <li>AMCOW M&amp;E Project Overview</li> </ul>	Nelson Gomonda <i>Project Manager</i>
	<ul style="list-style-type: none"> <li>Introduction of Technical Assistance (TA) firm for the establishment of harmonized monitoring and reporting project in Africa (ToRs, Duration of Contract, etc)</li> </ul>	Oseloka Zikora <i>Programme Coordinator</i>
	<ul style="list-style-type: none"> <li>TA Scope of Work and Implementation Plan <ul style="list-style-type: none"> <li>Key deliverables, Approach and methodology,</li> <li>Expectations from M&amp;E Task Force Members and Ways of working</li> </ul> </li> <li>SDGs (Updated on UNGA Outcomes and Monitoring Processes) <ul style="list-style-type: none"> <li>Emerging trends for SDG Goal 6 Monitoring and Reporting</li> <li>The N'gor commitments within the Framework of the SDGs Goals 6</li> </ul> </li> </ul>	TA Firm  TA Firm  Kitchinme Bawa Sanitation Focal Point.
13:00 – 14:00	<b><i>Lunch Break</i></b>	All
14:00 – 15:30	<b>Session 3: Review and Agreement of M&amp;E ToRs</b>	<b>Chair – AMCOW Vice Chair (Southern Africa)</b>
	<ul style="list-style-type: none"> <li>Presentation of Draft ToRs for the Africa M&amp;E Task Force</li> <li>Discussion and Agreement on the ToRs</li> <li>Presentation of the N'gor commitments draft action plan and discussions</li> </ul>	Nelson Gomonda <i>Project Manager</i> <b>All</b>
15:30 – 16:00	<b><i>Health break</i></b>	All
16:00 – 18:00	<b>Session 3: Group Work</b>	<b>Chair – AMCOW Vice Chair (Southern Africa)</b>
	<ul style="list-style-type: none"> <li>Discussions and agreement on Thematic Working Groups and their operation.</li> <li>Agree processes leading to robust harmonisation of monitoring indicators at various levels.</li> <li>Brainstorm on capacity building requirements an opportunities at various levels</li> <li>Group work – N'gor commitments monitoring sub committee</li> </ul>	<b>All</b>
18:00	<b><i>Close of Day 1</i></b>	

<b>DAY 2 – Tuesday 20 September</b>		
08:30 – 11:00	<b>Session 4: Presentation of various monitoring initiatives</b>	<b>Chair – AMCOW Vice Chair (North Africa)</b>

	<p>Presentation by M&amp;E Task Force Members of various monitoring and reporting initiatives.</p> <ul style="list-style-type: none"> <li>• Highlighting clearly potential added value to the Pan Africa Monitoring and Reporting system</li> <li>• Suggest linkages at various levels</li> </ul>	M&E Task Force members
11:00 – 11:30	<i>Health Break</i>	
11:30 – 13:30	<p><b>Session 5: Presentation of Thematic Working Groups</b></p> <p>Presentation and discussion of the Thematic Working Groups Tasks</p> <ul style="list-style-type: none"> <li>• Thematic Working Group 1</li> <li>• Thematic Working Group 2</li> <li>• Thematic Working Group 3 (Additional presentation on the N'gor commitments on sanitation and hygiene)</li> <li>• Thematic Working Group 4</li> <li>• Presentation of Group work on N'gor commitments monitoring</li> </ul>	<p><b>Chair – AMCOW Vice Chair (North Africa)</b></p> <p>CEDARE AUC/OSS OMS (JMP) GWPO Subcommittee on N'gor commitments monitoring.</p>
	<i>Lunch Break</i>	
14:30 – 16:00	<p><b>Session 5: Presentation of Thematic Working Groups Cont'd</b></p> <p>Presentation and discussion of the Thematic Working Groups Tasks</p> <ul style="list-style-type: none"> <li>• Thematic Working Group 5</li> <li>• Thematic Working Group 6</li> <li>• Thematic Working Group 7</li> </ul>	<p><b>Chair – AMCOW Vice Chair (Ce Africa)</b></p> <p>WSP AfDB 2iE</p>
	<i>Coffee break</i>	All
16:15 – 17:30	<p><b>Session 6: Next Steps and Closing</b></p> <ul style="list-style-type: none"> <li>• Summary of Meeting and Next Steps</li> <li>• Closing Segment <ul style="list-style-type: none"> <li>○ Remarks from AMCOW TAC Chair</li> <li>○ Remarks from representative of IGAD</li> <li>○ Remarks from the subcommittee on N'gor commitments monitoring</li> <li>○ Closing remarks from AMCOW</li> <li>○ Official Closing remarks from Host Government</li> </ul> </li> </ul>	<b>Chair: AMCOW-TAC</b>
17:30	<i>Close of Day 2</i>	

## AMCOW M&E Task Force

	Institution	Number of Participants
1.	AMCOW TAC Chairperson*	1
2.	AMCOW TAC Vice Chairpersons	4
3.	AfDB/AWF	1
4.	AUC	1
5.	Regional Economic Communities (RECs) **	5
6.	ANBO	1
7.	Global Water Partnership	1
8.	IWMI	1
9.	WIN/Berlin	1
10.	AfWA	1
11.	UNESCO-WWAP (Gender)	1
12.	UNICEF/WHO JMP and GLAAS	1
13.	World Bank/WSP Africa/IBNET	2
14.	OSS	1
15.	Global Water Partnership (GWPO)	1
16.	2iE	1
17.	GMHTT	1
18.	UN-Water GEMI	1
19.	Youth Representative	1
20.	Gender Representative	1
21.	ANEW (Civil Society Organisation)	1
22.	AKVO.Org	1
23.	Global Environ. & Technology Foundation	1
24.	WaterLex	1
25.	Rural Water Supply Network (RWSN)	1
26.	Private Sector (Unilever)	1
27.	IRC	1
28.	WSSCC	1
29.	AU-NEPAD Centers of Excellence	1
30.	EUWI-AWG	1
31.	FAO- AQUASAT	1
32.	ECOWAS – Regional Observatory	1
33.	AMCOW/AUC	10
34.	UNCEF (ESARO/WACRO)	2
35.	SUSAN	1
<b>Total</b>		<b>53</b>

Note: \* Serves as M&E Task Force Chairperson or delegates as appropriate.  
 \*\* Include the following: SADC, ECASS, ECOWAS, CIDARE, and IGAD.